

**TOWN OF MORAGA**  
**PEDDLERS AND SOLICITORS PERMIT**  
**APPLICATION INSTRUCTIONS AND GUIDELINES**

PLEASE NOTE: Applications will only be received and/or processed during our normal business office hours.

**Application Instructions:**

**Call (925) 888-7055 ext. 0 to make an appointment to submit your application, process Live Scan fingerprints and have your photo taken.**

- 1) Complete the application in its entirety, call to make an appointment then submit the application with a check, cash or money order in the amount of \$32.00 made payable to the Town of Moraga to cover the cost of Live Scan. You must also present a valid photo I.D. and Social Security card with application.
- 2) Your photo will be taken, and Live Scan prints will be processed when you submit your application.
- 3) Upon completion of your background check conducted by the Moraga Police Department and approval of your application, you will be required to pay the permit fee of \$50.00.
- 4) The cost to replace a missing/lost permit is \$50.00.

**Application Guidelines:**

**The permit must be displayed at all times while peddling or soliciting, and a valid I.D must be in your immediate possession.**

Permits shall not be transferred to any person or used by any person other than the person named in and issued the permit.

No person shall peddle or solicit at any premises where there is posted a clearly visible sign prohibiting such soliciting or peddling.

Permits will be valid for not more than one year from the date of issuance. You may reapply for a permit within one month of the expiration date.

**Section 9.10.110 – Permit Revocation**

Any permit issued pursuant to this chapter may be revoked at any time by the Chief of Police for any of the following reasons:

- A. Fraud, misrepresentation or false statement made in completing the applications form;
- B. Fraud, misrepresentation or false statement made in the course of peddling or soliciting within the Town;
- C. Violation of any provision of this chapter;
- D. Peddling or soliciting within the Town of Moraga in an unlawful manner, or in such a manner as to cause a breach of the peace or as to constitute a menace to the health, safety or general welfare of the public;
- E. Conviction of any crime for which a permit shall be denied; or
- F. Revocation or suspension of any required Health Department permits.

I've read and agree to the above application instructions and guidelines

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Signature

Date



# MORAGA POLICE DEPARTMENT

## APPLICANT IDENTIFYING INFORMATION

### List Personal Information

NAME OF APPLICANT (Last, First, Middle)	CELL PHONE ( )	BUSINESS PHONE ( )
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PERMANENT HOME ADDRESS

PRESENT TEMPORARY ADDRESS

MAKE OF VEHICLE	MODEL	COLOR	LICENSE NUMBER	STATE	YEAR
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SOCIAL SECURITY #	DRIVERS'S LICENSE #	STATE	DATE OF BIRTH	PLACE OF BIRTH
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SEX	RACE	HEIGHT	WEIGHT	HAIR	EYES	OTHER NAMES USED (Maiden etc...)
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## DESCRIPTION OF BUSINESS AND ACTIVITY

BUSINESS NAME	BUSINESS ADDRESS AND PHONE NUMBER
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TYPE OF BUSINESS
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YOUR POSITION	DATES YOU WISH TO SOLICIT
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SUPERVISOR NAME	SUPERVISOR'S PHONE NUMBER
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INTENDED HOURS OF SOLICITATION	AREA OF SOLICITATION
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LIST THE KIND OF GOODS OFFERED FOR SALE OR THE TYPE OF SERVICE(S) TO BE PERFORMED:

LIST ANY OTHER FEDERAL, STATE OR LOCAL PERMITS REQUIRED TO OPERATE THIS BUSINESS (ATTACH COPIES)

LENGTH OF TIME YOU HAVE ENGAGED IN SUCH BUSINESS AND THE DATES AND PLACES DURING THE PRECEDING FIVE YEARS YOU HAVE ENGAGED IN SUCH BUSINESS:

**CRIMINAL RECORD**

List all misdemeanor and/or ordinance violations and any felony crime you have been arrested for and convicted of, other than traffic infractions. Including any misdemeanor involving theft, violence, drugs, crimes of a sexual nature or acts of trespassing nature. I understand that providing false information or withholding information, including any criminal record, is grounds for denial or revocation of my permit, and may subject me to criminal prosecution.

ORIGINAL ARREST CHARGE	ARRESTING AGENCY	CITY OF ARREST	DATE OF ARREST
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DISPOSITION OF CHARGE	FINAL CHARGE	DATE OF DISPOSITION
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ORIGINAL ARREST CHARGE	ARRESTING AGENCY	CITY OF ARREST
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DISPOSITION OF CHARGE	FINAL CHARGE	DATE OF DISPOSITION (List all additional on back)
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List additional charges:


**APPLICANT CERTIFICATION**

I hereby certify, under the penalty or perjury, that the information given is true and correct. I understand that providing false information or withholding information, including any criminal record, is grounds for denial or revocation of my permit, and may subject me to criminal prosecution. I do hereby authorize the Town of Moraga, its agents and employees to seek verification of the information contained on this application including a Department of Justice Live Scan background check to determine eligibility. I further understand that I may not conduct the activity applied for until a permit has been granted.

SIGNATURE OF APPLICANT	DATE
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**POLICE DEPARTMENT ADMINISTRATIVE USE ONLY**  
To be completed by police personnel only

BUSINESS PERMIT ISSUED (Number)
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PERMIT FEE \$50.00 <input type="checkbox"/> PAID	PHOTO & LIVE SCAN <input type="checkbox"/> COMPLETE	LIVE SCAN FEE \$32.00 <input type="checkbox"/> PAID
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APPLICATION <input type="checkbox"/> Accepted <input type="checkbox"/> Denied	REVIEWED BY	DATE
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**LIST ADDITIONAL INFORMATION**

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