



**TOWN OF MORAGA  
POLICE DEPARTMENT**  
329 RHEEM BOULEVARD, MORAGA, CA 94556  
(925) 888-7055 ext. 0

## **The Moraga Police Department is accepting applications for the position of Lieutenant**

**Application Deadline is: 5:00 p.m., Thursday, June 5, 2014**

### **The Position of Lieutenant**

The Police Lieutenant is a mid-management, sworn Peace Officer position responsible for planning, scheduling, organizing, supervising, reviewing and evaluating the work of the field officers; and assisting the Chief in various budgetary, special programs and administrative projects. While the Lieutenant may be required to respond to calls for service, secure crime scenes or become involved with investigations, the primary responsibilities are managerial. This position is responsible for managing and directing the day-to-day activities of an administrative, investigative, and patrol function under the direction of the Chief of Police. The Lieutenant position will provide leadership and professional assistance in developing and implementing the policies, procedures, and plans for the department. The Lieutenant will be required to conduct staff studies and research projects; conduct administrative investigations; train staff and provide for professional development; provide complex administrative and budgetary support to the Chief of Police; oversee Property and Evidence; conduct Internal Investigations; manage patrol operations including scheduling, equipment and vehicles; give public presentations; and participate as a member of the Police Department's management team in overall department planning, research and work coordination; and perform related work as required. The Lieutenant position will also serve as Acting Chief in the absence of the Chief of Police.

### **The Moraga Community**

The Town of Moraga is an affluent suburb of approximately 16,000 residents. Moraga is located in central Contra Costa County, approximately 30 minutes from San Francisco and the Sacramento Delta area, and encompasses an area of approximately 9.5 square miles. Moraga employs a Council-Manager form of government, serving a predominantly residential community within a semi-rural setting. The public school systems which serve Moraga are highly rated within the California public school system and the Christian Brothers' Saint Mary's College is located within the Town limits. The residents of the community are actively involved in community projects and are committed to maintaining a safe and serene environment.

### **The Department**

The Moraga Police Department, formed in 1979, has developed an excellent reputation among residents and within the law enforcement community. Moraga has consistently maintained one of the lowest crime rates in California by promoting active patrol procedures and crime prevention education. The department has a current authorization for 12 sworn positions, 1 full time civilian, a part time clerk/typist, and a part time Community Services Officer. The department is also supported by dedicated reserve officers and police cadets.

## Current Compensation and Benefits

Salary Effective 07/01/14  
\$9,250 - \$11,242 Monthly

- Retirement: CalPERS 2%@50 for “classic” members; 2.7%@57 for new PERS members, employee will pay 100% of the Employee’s Contribution currently at 9%.
- 9/80 work schedule.
- 13 paid holidays.
- Sick leave is accrued at the rate of eight (8) hours per month.
- Administrative leave will be given at the rate of 80 hours per fiscal year.
- Paid vacation is accrued at the rate of 120 hours per year; increases with service time.
- Uniform allowance paid to employee; \$1,050 per year in bi-weekly installments.
- The Town provides a full family medical plan up to the Kaiser rate, and a dental plan.
- The Town provides life and Long-term disability insurance.



## Minimum Qualifications

- Minimum age of 21 at time of appointment.
- Bachelor’s degree is required. Master’s degree is desirable.
- POST Supervisory Certificate required, Management Certificate desirable.
- Supervisory Leadership Institute Graduate.
- Must be in excellent physical health with no physical, emotional, or mental condition which might adversely affect performance.
- Must meet POST vision standards and requirements; must have normal hearing.
- Must possess a valid California driver’s license.
- Must pass oral interview, medical examination, psychological examination, polygraph and an extensive background investigation.
- Applicant will be screened using a written exercise and oral interview.

## To Apply



**Application deadline: 5:00 p.m., Thursday, June 5, 2014.**

Candidates must complete and send a Town of Moraga application, current resume and attach all POST certifications. Send your packet by email to [teixeira@moraga.ca.us](mailto:teixeira@moraga.ca.us) or mail to Cheryl Teixeira, Assistant to the Chief of Police, Moraga Police Department, 329 Rheem Blvd., Moraga, CA 94556. Applications are available on the department web site at <http://police.moraga.ca.us>

Questions may be directed to the Moraga Police Department at (925) 888-7055 ext. 0